

## Unit of Study Guide: PRJ6002 Strategic Portfolio Management

### Trimester 3, 2022

#### Overview

*PRJ6002 Strategic Portfolio Management* addresses the selection and prioritisation of multiple programs and projects which have been grouped to support an organisation's strategic portfolio. In this unit, students will learn how to implement a Portfolio Management Framework along with the issues to be considered in selecting an effective organisation portfolio and how to balance many conflicting issues facing Program Managers to obtain desired outcomes.

<b>Course(s)</b>	Graduate Diploma of Project Management (GradDipPM) Master of Project Management and Business (MPMB)
<b>Credit Points</b>	8 credit points
<b>Duration</b>	12 weeks (10 teaching weeks; 1 study week; 1 final assessment week)
<b>Level</b>	Postgraduate- Advanced
<b>Student Workload</b>	Students should expect to spend approximately 13 hours per week over 12 weeks (totalling approximately 156 hours) on learning activities for this unit.
<b>Mode(s) of Delivery</b>	Online
<b>Unit Coordinator</b>	As per current <u>timetable</u>
<b>Contact Information</b>	Consultation: 1 hour scheduled session

#### Unit Learning Outcomes

On successful completion of this units, students will be able to:

- ULO1** Apply portfolio management principles to manage organization change in order to realize the benefits.
- ULO2** Quantitatively analyse and select projects which are aligned to organization strategy.
- ULO3** Implement models to provide strategic alignment in the organization portfolio.
- ULO4** Implement P3M framework to support organizations in achieving strategic and tactical benefits.

## Weekly Schedule

Detailed information for each week's activities can be found in the unit's weekly modules in Canvas.

<b>Week</b>	<b>Topic</b>
Week 1	Introduction to P3M
Week 2	Governance, strategy organisational project management
Week 3	Program Management
Week 4	Project selection
Week 5	Portfolio Management
Week 6	Strategic Portfolio Analysis
Week 7	Strategic Portfolio Analysis (continued)
Week 8	Strategic Portfolio Analysis (continued)
Week 9	P3M framework and governance
Week 10	Organisational Project Maturity
Week 11	STUDY WEEK
Week 12	ASSESSMENT/EXAMINATION WEEK FOR SPECIFIED UNITS

## Assessments




1. All assessments are compulsory.
2. To pass the unit students must:
  - achieve a total of 50% or more of marks offered; and
  - pass all individual invigilated assessments; and
  - have attempted all assessments.




Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision.

3. The Board of Examiners may grant a supplementary assessment where a student:
- achieves a total of 45% or more; and
  - has passed all individual invigilated assessments in the unit; and
  - has attempted all assessments; and
  - has a recommendation for supplementary assessment by the Unit Coordinator and the Head of Discipline

Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision. Attendance and engagement in class will be considered.

4. APIC awards common result grades as set out in the [Award of Grade Policy](#).
5. Detailed information for each assessment can be found on the Unit's Home Page and in the Assessment Brief.

Assessment Task	Type	Weight	Length	Due	ULOs Assessed
<b>Assessment 1: Online Quizzes</b> Weekly online quiz of key content areas. There will be nine online quizzes in total.	Individual  Invigilated 	35%	20 minutes (equiv. 3000 words)	Week 2-10	ULO1
<b>Assessment 2: Critical Analysis of Business Scenario</b> This assessment requires students to critically analyse a business scenario to review portfolio and program management concept to discuss their application to organizational situation. Students also need to discuss on conflicting issues facing program manager in obtaining the desired outcomes (benefit realization) for a chosen business scenario.	Group 	30%	3000 words	Week 7	ULO2 ULO3

<p><b>Assessment 3: Case Study Analysis</b> This assessment requires student to analyse a given case study pertaining to organizational Project Program and Portfolio Management (P3M) and to write response to the questions to demonstrate their critical understanding of the scenario.</p>	<p>Individual </p>	<p>25%</p>	<p>2500 words</p>	<p>Week 10</p>	<p>ULO1 ULO2 ULO3 ULO4</p>
<p><b>Assessment 4: Oral Presentation</b> This assessment requires students to present the case study analysis report prepared in Assessment 3 with emphasis on strategic recommendation as an oral presentation.</p>	<p>Individual  Invigilated </p>	<p>10%</p>	<p>10 minutes Presentation (equiv. 1000 words)</p>	<p>Week 11</p>	<p>ULO1 ULO2 ULO3 ULO4</p>

equiv. – equivalent word count based on the Assessment Load Equivalence Guide. It means this assessment is equivalent to the normally expected time requirement for a written submission containing the specified number of words.

### Course Reserves

Course Reserve includes all required resources and reading material for the unit of study. You can access Course Reserve via [APIC Library](#) or via the Course Reserve link on the unit's homepage.

### Prescribed text(s):

There is no prescribed textbook. Students are expected to read chapters and papers available through the online learning site and the unit's Reserve via [APIC Library](#).

### Other Recommended Resources:

Emerald Insight: [www.emeraldinsight.com](http://www.emeraldinsight.com)

ResearchGate: [www.researchgate.net](http://www.researchgate.net)

Project Management Journal: <https://journals.sagepub.com/home/pmx>

Harvard Business Review: [www.hbr.com](http://www.hbr.com)

International Journal of Project Management: <https://www.journals.elsevier.com/international-journal-of-project-management>

### Academic Integrity

Ethical conduct and academic integrity and honesty are fundamental to the mission of APIC and academic misconduct will not be tolerated by the College. It is the responsibility of every student to make sure that they understand what constitutes academic misconduct and to refrain from engaging in it. Please refer to APIC's [Academic Integrity Policy](#) for further details.

### Other Important Information and Links

<p><b>Special consideration</b></p> <p>If your academic work is impacted by significant documented illness, hardship, or other adverse circumstances beyond your control, you may make an application for Special Consideration. Please refer to the <a href="#">Assessment Policy</a> for further details.</p>	<p><b>Late submission</b></p> <p>Penalties apply when work is submitted after the due date without approval. Please refer to the <a href="#">Assessment Policy</a> for information about late submission.</p>
<p><b>Assessment appeals</b></p> <p>If you are concerned about a mark you have received for an assessment or final grade, you may apply to formally appeal the grade. Please see the <a href="#">Assessment Policy</a> for further details.</p>	<p><b>Award of grades</b></p> <p>APIC awards common result grades, set out in the <a href="#">Award of Grade Policy</a>.</p>
<p><b>Expectations of student conduct</b></p> <p>Students are expected to conduct themselves in a manner that is consistent with a safe and respectful study environment. More information can be found in the <a href="#">Student Code of Conduct</a>.</p>	<p><b>Study resources</b></p> <p>APIC Library and Student Learning Support resources and services can be accessed via the <a href="#">Student Lounge</a> or your <a href="#">Dashboard on the OLS (Canvas)</a>.</p>
<p><b>Student Services</b></p> <p>The Student Services team provides administrative support for students and handles enquiries about enrolment, timetables, important dates and submitting forms. More information can be found on the <a href="#">Student Services page on the OLS (Canvas)</a>.</p>	<p><b>Key dates</b></p> <p>Key dates through the academic year, including teaching periods, census, payment deadlines and exams can be found on the <a href="#">Academic Calendar</a> section of the APIC website.</p>

## Changes and Updates to the Unit of Study Guide

This Unit of Study Guide may be updated and amended from time to time. Students will be notified of any changes to the unit via the Online Learning System (Canvas) space for the unit.

This Unit of Study Guide was last modified on 20 October 2022.